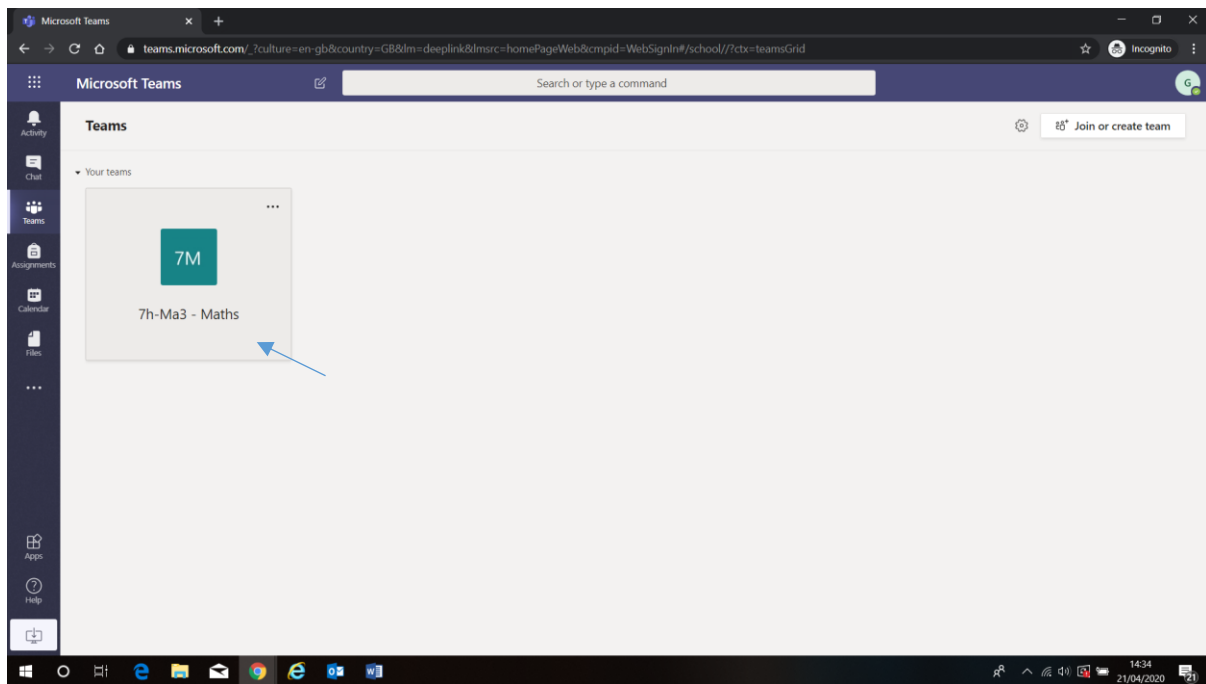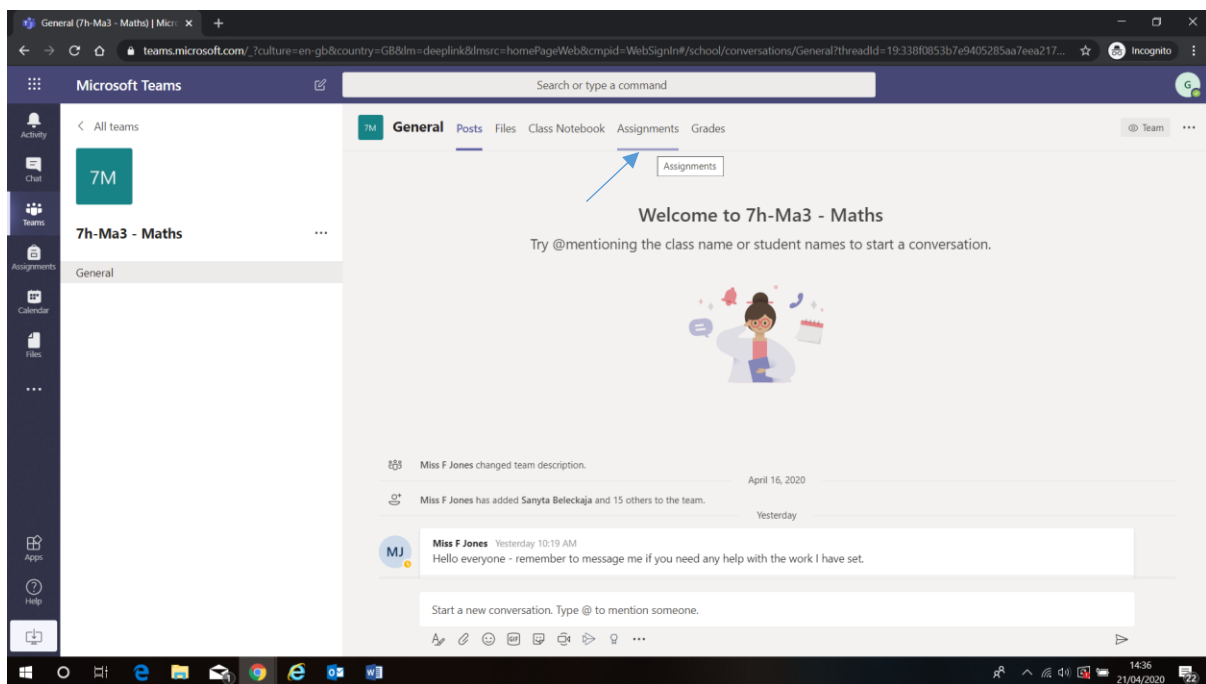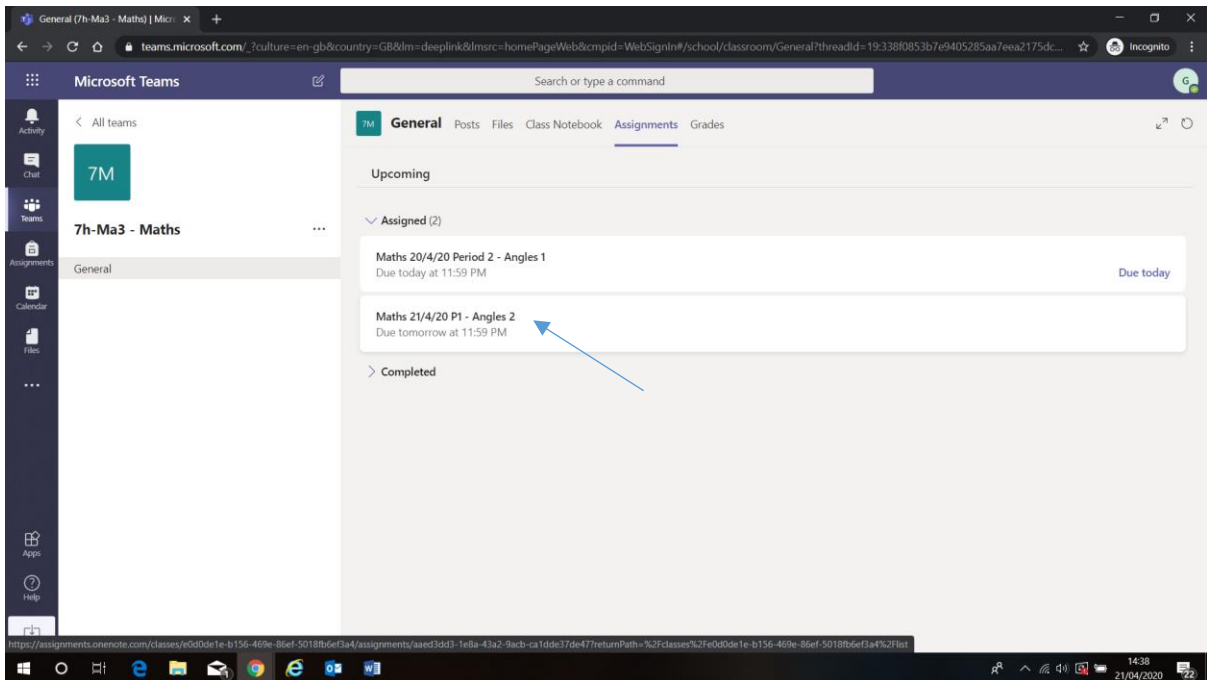# HOW TO SUBMIT WORK ON MICROSOFT TEAMS

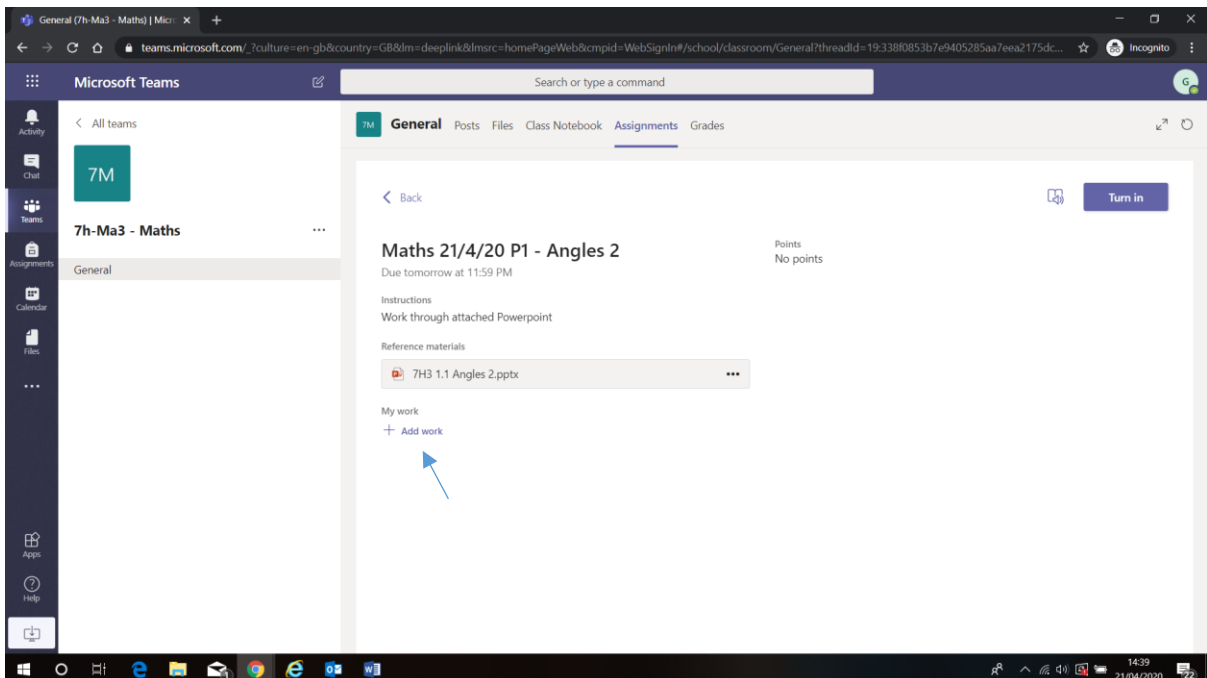- Click on your class Team for the lesson you want to submit work for:

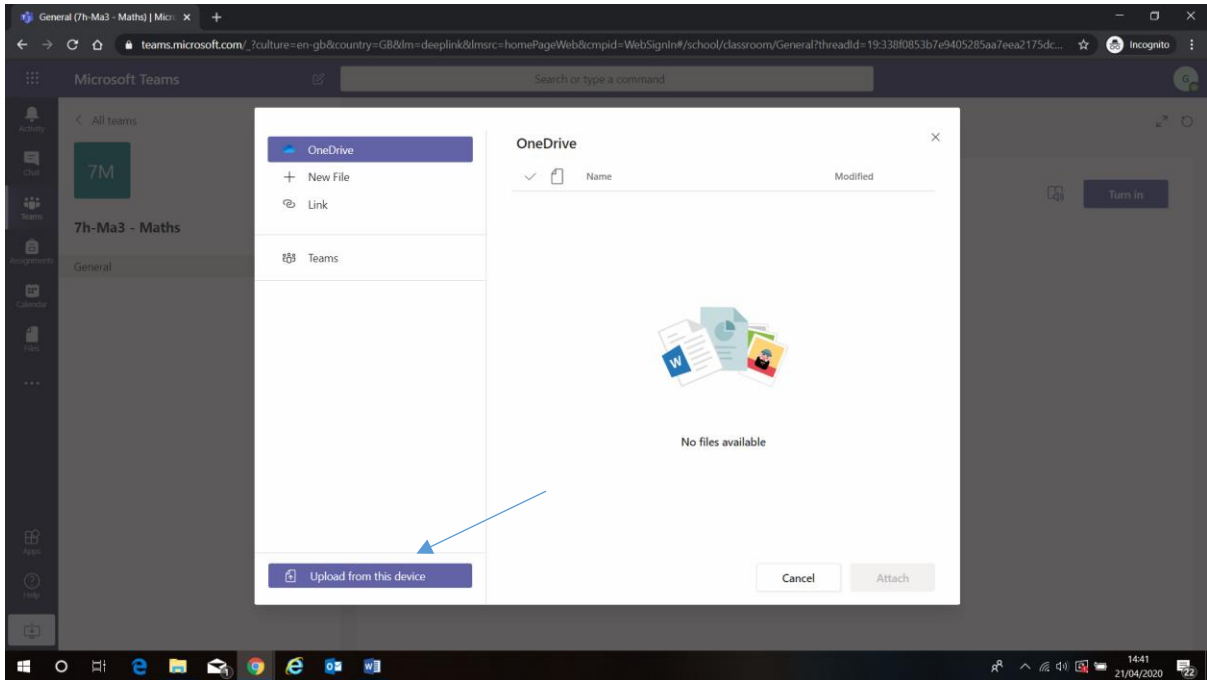- Click on 'Assignments' at the top

- Click on the assignment that you want to add work to (today's lesson)

- Click 'Add Work' underneath the lesson

- Click 'Upload from this Device' and select the file/picture you want to upload. Click 'Done'.

- Click 'Turn In'.