###

### Governing Body EXECUTIVE COMMITTEE Minutes

**Committee: Executive Committee**

**Chair: Mrs C Findlay (Vice)**

**Clerk: Miss J Morris**

**Date of meeting: Friday 6 November 2015**

**Venue: School Library**

**Time: 8am**

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| **­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­Governors:** Mr M Grant (MG), Mrs B Scott-Herron (BSH), Mrs C Findlay (CF), Mrs L Hendry (LH), Miss J Griffiths |  |  |  |  |
| **Apologies:** Mr S Titchard (ST), Mr P King (PK), Mrs R Agnew (RA)**In attendance:** Mrs B Dutton (BD) (LA), Mr B Padgett (BP) (Diocese),Miss J Morris (JM) (Clerk), Mr J Koltan (JKo) |  |  |  |  |

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| **1****2****3** | **Welcome and Opening Prayer**Vice Chair welcomed everyone and opened the meeting with a short prayer.**Attendance and Apologies**Apologies accepted.**Declaration of Business Interests**None declared.  |
| **4****5****6****7** | **Minutes from meeting on 16th October 2015**Minutes accepted and approved for publishing on school website.

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| **Actions** | **Owner** | **Timescale** |
| * Governors section of SIP to include KPI’s
 | ST | ASAP |
| * Press release on positive HMI feedback before closing date for school applications
 | BSH | COMPLETED |
| * Feedback/ comments on HMI report to HT
 | All | COMPLETED |
| * Email Clerk to confirm availability for meeting on 2nd December
 | ALL | COMPLETED |

**SIP**Governors noted amount of actions being undertaken by SLT and staff. School and staff were very grateful for the support from diocese and the constructive feedback. Governors were pleased to note the improvements in the attendance figures, now at 95.3% and anticipated that this would be maintained if not improved upon.All personalised Departmental Improvement Plans had been completed and ‘SIP’ Sessions had taken place to raise awareness that school improvement is everyone’s responsibility.

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| **Scrutiny** |
| * Is there anything the Diocese could assist the school with more ?
* Governors concerned they are not as informed about key school issues since the sub committees were suspended
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| **Actions** | **Owner** | **Timescale** |
| * Dashboard of headlines issues (attendance/ finance/staffing/ curriculum etc.) to be provided to IEC
 | BSH | Ongoing |

**WA1 Data**(refer to data handout)YEAR 11* Cohort is smaller (147). More female students and disadvantaged students in line with national average. More able cohort that last year and should be achieving national targets. Departments are now contributing to whole school achievement of 5 A\*-C GCSES. Year 11 Mock Exam I data will be reported on in December.
* Significant pupil premium gaps which have been identified and interventions in place to close the gap. Need to show context of these students and their additional needs.
* Accountability measure will be progress and not attainment. Floor standard cannot go below -0.5. Focus is now on Progress 8 measure and need to look at best way to present this data.
* Review of English results identified issues with controlled assessment marking. More work has been undertaken with other schools to benchmark and with a lead examiner to deliver training.
* Intervention is being done for each year group based on Venn Diagram on a 6 week cycle.

YEAR 10 * New teaching of GCSE for Maths and English which is proving difficult to undertake assessment on old mock papers and apportion a grade. Clarity is coming out from awarding bodies but not rapid enough.
* Intervention being undertaken to close the gender and pupil premium gap

YEAR 9* 67% of students making expected progress in 5 or more subjects
* Intervention being undertaken to close the gender and pupil premium gap.

YEAR 8* 54% of students making expected progress in 5 or more subjects
* Gender gap being addressed with interventions. Very low pupil premium gap.

YEAR 7* New accountability measures progress from average KS2 English and Maths level and do not correlate directly to a student’s ability in the other KS3 skill based subjects. As the year progresses and skills are developed, students will show more rapid progress in the new KS3 subjects.
* Smaller than national average pupil premium gap. Large gender gap is being addressed.

Preferred progress reporting model is to have a Working AT (WA) grade for year 10 and 11, but a Working Towards (WT) grade for years 7-9. Whichever model is chosen the key focus will be on informing the students what they have to do to improve. One end of year grade will be given and regular dialogue with students throughout the year on how to improve their progress. Parents will be vital in these changes and informed on how to communicate this with their child. **Any Other Business**Mr Padgett extended his congratulations to the History Department (especially the new NQT) for the recent Holocaust Day and what a fantastic and informative day it had been for the students. The research group had done some wonderful work and the input from a holocaust survivor provided direct links to the school’s Spiritual, Moral, Social and Cultural ethos and empowered the students to think beyond one subject. Governors recognised the good work undertaken by 2 students who read intermission at Liverpool Cathedral last weekend.

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| **Actions** | **Owner** | **Timescale** |
| Submit another set of data to governors based on new national guidance | JKo | 18 December 2015 |
| Produce information guidance for parents on progress reporting model | JKo | ASAP |

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| **Date and time of next meeting:** | Friday 20 November 2105 at 8am |
| **Agenda items:** | * Agenda for Full Governing Body
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Meeting ended at 9.10am

Miss J Morris

Clerk to the Executive Committee

Signed……………………………………………………………….…(Chair/Vice Chair)

Date………………………………………………………………..……