###

### Governing Body EXECUTIVE COMMITTEE Minutes

**Committee: Executive Committee**

**Chair: Mr S Titchard**

**Clerk: Miss J Morris**

**Date of meeting: Friday 4th September 2015**

**Venue: School Library**

**Time: 8am**

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| **­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­Governors:** Mr S Titchard (ST), Mr M Grant (MG), Mrs L Hendry (LH), Mrs B Scott-Herron (BSH), Mrs R Agnew (RG), Mr P King (PK), Mrs C Findlay (CF)  |  |  |  |  |
| **Apologies:** Miss J Griffiths (JG)**In attendance:** Mrs B Dutton (BD) (LEA), Miss J Morris (JM) (Clerk), Mr J Koltan (SLT) |  |  |  |  |

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| **1****2****3** | **Welcome and Opening Prayer**Chair welcomed everyone and opened the meeting with a short prayer.**Attendance and Apologies**Apologies accepted.**Declaration of Business Interests**None declared. Governors were reminded to submit outstanding forms. |  |
| **4****5** | **Minutes from meeting on 17 July 2015**Minutes accepted.

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| **Actions** | **Owner** | **Timescale** |
| * Letter of thanks to HR Manager and others involved in recruitment process
* Letter of thanks to support staff member returning as volunteer
 | ST | Outstanding |
| * Brief report on alternative provision budget expenditure and outcomes
 | BSH | Completed |
| * Lead Governor to respond on any actions on the Safeguarding Action List (www.thekeysupport.com)
 | J Lloyd | Outstanding |
| * Review structure of GB committees, roles, training needs, meetings
 | ST & RA | Ongoing |

**GCSE Exam Results****Successes:*** Good progress results in maths. A\*-A much higher and 63% achieved A\*-C grade as predicated at WA4.
* Good results in Science and EBACC measure of 2 sciences.
* Languages excellent results with weak cohort. VA highest ever been and versus national results
* Evidence to demonstrate positive improvements from last year despite disappointing A\*-C inc maths and English figure of 32%.
* Accuracy of tracking progress and data.
* Exceeded national figure for disadvantaged students in maths.
* Boys slightly outperformed last year national figures (maths)
* LOP should be better next year as week teaching has been addressed
* Progress 8 measure is above floor measure

**Areas of focus**:* Work is being done to identify reasons behind low headline figure.
* Disadvantaged students still off national figures despite huge improvements
* Continued focus on PP students
* More work to be done with girls in maths to raise attainment
* English results were not as predicted and has had knock on effect on all other results
* Need to look at moderation as this was reviewed by our SLEs and approved.
* Need to look at teaching or remarks. 49 remarks have been submitted for English.
* Anomalies for English results as Literature results exceeded language results this year
* Scripts are being recalled to be reviewed with SLE
* Coursework was moderated by SLEs and examiners report said marking had been done properly
* Need to focus on improvements in progress and VA to HMI
* Data report has been submitted giving breakdown by gender, PP etc.
* Unvalidated data is out mid-October
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| **Scrutiny** |
| * Did HOD English foresee any indications from the exam paper set this summer
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| **Actions** | **Owner** | **Timescale** |
| * Include key for colour coding or remove colour
 | JKo | Immediate |
| * English to revise report to include positive work first and impact statement on interventions
 | NV | Immediate |

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| **Date and time of next meeting:** | Friday 18th September 2105 at 8am |
| **Agenda items:** | * SDP (inc Governors Section) (BSH/ST)
* Report on Year 5/6 Transition (AM)
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Meeting ended at 9.05am

Miss J Morris

Clerk to the Executive Committee

Signed……………………………………………………………….…(Chair/Vice Chair)

Date………………………………………………………………..……