### 

### Governing Body EXECUTIVE COMMITTEE Minutes

**Committee: Executive Committee**

**Chair: Mr S Titchard**

**Clerk: Miss J Morris**

**Date of meeting: Thursday 2nd July 2015**

**Venue: School Library**

**Time: 8am**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­Governors:** Mr S Titchard (ST), Mr M Grant (MG), Mrs L Hendry (LH), Mrs B Scott-Herron (BSH), Miss J Griffiths (JG), Mr P King (PK), Mrs C Findlay (CF) (via skype) |  |  |  |  |
| **Apologies:** Mrs R Agnew (RA)  **In attendance:** Mrs B Dutton (BD) (LEA), Miss J Morris (JM) (Clerk), Mr J Koltan |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **1**  **2**  **3** | **Welcome and Opening Prayer**  Chair welcomed everyone and opened the meeting with a short prayer.  **Attendance and Apologies**  Apologies accepted.  **Declaration of Business Interests**  None declared. |  |
| **4**  **5** | **Minutes from meeting on 26 June 2015**  Minutes accepted.  **Pupil Premium Report and Way Forward**  General disappointment with the externally commissioned report due to some initial inaccuracies and generic format. Used last year RAISE data and little acknowledgement done with year 11 to close gaps this year.  Refer to hand out from Mr Koltan. All urgent actions are in bold type.   * Cost and impact of identified interventions to be undertaken based on Education Endowment Fund Toolkit * Baseline assessment and review in 8 weeks for impact * CATS tests for incoming Year 7’s undertaken and data available * Use non PP students v PP students to compare progress and impact of interventions * Approximately 30% of incoming Year7’s on FSM * Review of TA’s for best value and impact. Look to extend involvement to PP students. * PP interventions now being tracked and costed * Teachers need to write more detailed feedback in school books for disadvantaged students to enable them to catch up * Book scrutiny to take place in lessons next year to enable discussions with students * Engage PP students in extracurricular clubs. * School trips forms now to show outcomes and especially for PP students. * Parental engagement – now to follow up why parents not attended * Workshops to support parents with homework and possibly behaviour management strategies   Governor Involvement   * Lead governor required * Awareness session on RAISE * Develop Governor Action Plan * Links with Priestley College on data, student profiles and aspirations * Consider using Family Learn service for secondary school parents | |  |  |
|  |  | |
|  | |  | | --- | | **Scrutiny** | | * Proactively contact parents of disadvantaged students to see if they are attending parents evening/ events and if not what school can do to assist * Consider using young adults to run parental engagement workshops | | |  |  |
|  |  |  |
|  |  | |
|  | |  |  |  | | --- | --- | --- | | **Actions** | **Owner** | **Timescale** | | * Education Endowment Fund Toolkit to Governors | JM | Immediate | | * Lead governor for PP required |  |  | | * Develop governor action plan | ST/JKo/MG | By Sept | | * Obtain contact for Family Learn | JKo/MG | ASAP |  |  |  | | --- | --- | | **Date and time of next meeting:** | Friday 10th July 2015 at 8am | | **Agenda items:** | * Report on rolling out current modelling from KS4 to KS3 (JKo) * Review of Curriculum update (LH) | | |  |  |
|  |  | |  |  |

Meeting ended at 9.00am

Miss J Morris

Clerk to the Executive Committee

Signed……………………………………………………………….…(Chair/Vice Chair)

Date………………………………………………………………..……